

## Project Graduation Meeting

September 21, 2016

1. Welcome/Overview – Tracey Matalon (Co-chair)
  - a. Classes at MHS have been getting larger and therefore we need to raise more and more money for the all night party
  - b. Class of 2017 has 475 students
  - c. Requirements of Project Graduation are to attend all meetings, help solicit businesses for baskets, and serve on at least one committee
  - d. Important Dates this year:
    - i. Thursday March 30, 2017 – Fashion Show at Birchwood Manor
    - ii. Thursday June 22, 2017 – Graduation and All Night Party
  - e. 2 Changes in Project Graduation this year from prior years:
    - i. Will only have one solicitation letter for business this year vs. 3 in prior years
    - ii. No more ad journal book. We will still sell ads but they will be printed in the program for the fashion show
2. This year's theme will be “Denim and Diamonds” – voted on at the June meeting
3. All Committee members were introduced. Names and contact numbers are listed on the Project Graduation Committee page on the MHS HSA website. Those that need volunteers explained the duties:
  - a. Decorations Committee – requires most help the day of the Fashion Show to transport decorations and decorate at the event
  - b. Fashions Committee – responsible for picking out the clothing for the Fashion Show, working with the kids to get them fitted, helping the night of the show. Starts in January
  - c. Basket Raffle – donations, assembly, delivery, and clean up
  - d. Basket Raffle ticket sales – starts in February, help needed day of Fashion Show
  - e. Reservations – help day of Fashion Show at reservation tables, help assembling gift bags, 2 evening shifts during Fashion show
  - f. Class Representatives/Recruit class of 2020 – attend a few school events for your grade and collect donation checks
  - g. 50/50 raffle – starts Jan, everyone asked to sell at least one 50/50 book, committee members work shifts night of fashion show; Senior Dads can sell that night as well
  - h. All night party ticket sales – sell tickets to the seniors for the party, work in June during lunch or before school, 6 people needed to check kids in right before the all night party
  - i. Chaperones – needed for all night party – not senior parents
  - j. Senior gift – help with ideas and distribute gifts after the senior lunch
  - k. Senior luncheon – usually the day before graduation
4. Following the committee introductions, everyone had the opportunity to sign up for committees
5. Next meeting is October 19