

## Project Graduation Meeting

February 15, 2017

1. Committee updates:
  - a. Fashion
    - i. Formal fitting for 15 girls completed last Sunday, the next 2 Sundays the rest of the girls will be fitted; boys fittings will follow
  - b. Budget:
    - i. Morristown Alliance donated \$4000, Park commission donated \$450, however other corporate donations are down. Budget is met but mainly due to these 2 donations
    - ii. Advertisements way down this year. Budgeted \$3500 but likely will only meet about \$1000
    - iii. Family contributions are on target
  - c. Reservations
    - i. Doing great – received 397 so far which is high. Budgeted for 550 and probably will surpass
    - ii. Gift bags will have an assortment of items including products from Pfizer, water bottles, Russell Stover and M&M candy
    - iii. Deadline for reservations is 3/23
  - d. Baskets:
    - i. Drop off held this past weekend. Over 60 baskets already completed
    - ii. 3/12 is the next and final drop off at Marlene Lynch's house between 10 and 2
    - iii. You can make donations after 3/12, however, there is no guarantee the names of donors will make it to the program
    - iv. 3/20 basket wrapping for those who signed up to help at 7PM
    - v. 3/29 from 3-5 PM will need help moving the baskets to the venue
    - vi. 3/30 in the morning - help at the venue sorting and arranging the baskets
    - vii. March 5<sup>th</sup> is the date of the Vineyard Vines shopping event from 11AM until 2PM. 10% of sales will go to Project Graduation
  - e. Decorations
    - i. Meeting on 3/7 for committee members
    - ii. Looking for a local business to underwrite the cost of the favor bags \$350
  - f. Ticket Sales night of the fashion show
    - i. If you signed up you will receive an email with 45 minute shifts
    - ii. Credit cards will be accepted this year again and it will be advertised through the bulletins, basket list, etc.
  - g. 50/50 Raffle
    - i. Sell as many tickets as possible, packets were handed out
    - ii. Hand back sold and unsold at next meeting

2. Next Meeting March 15